

MINUTES OF THE 38TH ANNUAL GENERAL MEETING OF THE KAPITI BRANCH OF THE NEW ZEALAND SOCIETY OF GENEALOGISTS, HELD ON TUESDAY 24 MAY 2022 AT THE COAST COMMUNITY CHURCH, HINEMOA STREET, PARAPARAUMU.

The meeting was opened and chaired by the Convener, Ian Barbour, at 7.30pm.

Present: 30 members were in attendance.

Apologies: Francis Braddick, Val Davidson, Kathy Callaghan, Jackie Holland, Stephen Sherring, Allison Chappell.

Minutes of the 2021 AGM:

The Minutes of the AGM held on Tuesday 25 May, 2021 had been available on the Branch website and were presented on-screen.

Matters Arising from the 2021 Minutes: Under the **Annual Subscription** section, the incorrect financial year was inadvertently entered. This should have read "It was moved that the annual subscription remain at \$25 for the 2021/2022 financial year." The Meeting moved this amendment be incorporated, and the Minutes be confirmed as a correct record.

Ian Barbour/ Deborah Shuker. Carried

Convener's Report: [copy attached]

The Report was available on the Branch website, and was displayed on the screen.

Convener Ian Barbour reported on the effects Covid 19 continued to have on our activities, and congratulated members for their resilience in working through the restrictions, in particular mentioning the efforts of Lorna and her many Zoom meetings, and Sheila Jolley for our interesting and informative Newsletter.

Clive Palmer was also singled out for special mention for his efforts in compiling and producing a history of the branch over the past 40 years, culminating in the finished article being on show at this evening's function.

Membership had declined slightly, and settled at around 180.

The introduction by NZSG of a Local Member levy and their financial concerns, coupled with general cost increases, resulted in our membership fee increasing from \$25 to \$30.

In reviewing our regular activities such as Evening and Day Group meetings, Special Interest Groups, APFHC and learning days, the Convener thanked our guest speakers over the year, and those members who gave so generously of their time and knowledge to make these events the success they are.

A vote of thanks was also extended to the Committee and *ex officio* members for their input into the smooth running of our organisation over the year.

It was moved that the Convener's Report be accepted.

Ian Barbour/ Colin Cameron Carried.

Financial Report: [copy attached].

The Report was available on the Branch website, and was displayed on the screen.

Treasurer John Miller spoke to his Report, explaining how various factors over the year had put pressure on our financial position, and outlined the measures taken to mitigate this situation.

While achieving a net loss for the year of around \$1000, it was noted and acknowledged by the members that our overall financial position was healthy.

It was moved that the Financial Report be accepted.

John Miller/ Sheila Jolley *Carried*

Appointment of Reviewer:

Our rules do not require our Financial Report to be audited, but do require it to be Reviewed by a suitably qualified Reviewer.

In moving that Mike Jensen be re-appointed as our Honorary Reviewer, John Miller extended a vote of thanks on behalf of the Branch for the role Mr Jensen had carried out, noting that he is a qualified financial examiner.

John Miller/ Judy Olsen. *Carried.*

Annual Subscription:

It was moved that the annual membership subscription for the 2022/2023 financial year be increased from \$25 to \$30, for the reasons previously outlined by our Treasurer.

John Miller/ Ian Barbour. *Carried.*

Election of Officers and Committee for 2022/2023:

Nominations were accepted for the following positions, for which NZSG membership is required:

Convener –

Secretary – Colin Cameron (NZSG # 27514)

Treasurer – John Miller (NZSG # 12613)

Completed Committee Member Nomination forms have been received for
Ian Barbour

Ian Brooking (NZSG # 12458)

Lorna Henderson (NZSG # 12832)

Denice McCarten (NZSG # 1305)

Jenny Wilson (NZSG # 21686)

Jenny was welcomed to the Committee.

Sincere thanks was extended to Bev Chappell, who is standing down after many years on the Committee.

Ian Barbour is remaining on the Committee, but stepping aside from the role of Convener.

The position of Convener becomes vacant at the conclusion of this AGM.

The Convener reminded the Meeting that the Committee has the power to co-opt if required.

It was moved that the nominations be accepted.

Sheila Jolley/ Judy Olsen *Carried.*

The nominations were accepted with acclamation.

General Business:

There being no General Business the Convener thanked the members for their attendance, and declared the Meeting closed at 8pm.