

MINUTES OF THE 37TH ANNUAL GENERAL MEETING OF THE KAPITI BRANCH OF THE NEW ZEALAND SOCIETY OF GENEALOGISTS, HELD ON TUESDAY 25 MAY 2021 AT THE COAST COMMUNITY CHURCH, HINEMOA STREET, PARAPARAUMU.

The meeting was opened and Chaired by the Convener, Ian Barbour, at 7.30pm.

Present: 49 Members and 2 visitors were in attendance.

Apologies: Bernard McManus.

Minutes of the 2020 AGM:

The Minutes of the AGM held on Tuesday 28 July 2020 had been available on the Branch website and were presented on-screen.

It was moved that the Minutes as presented be confirmed as a true and correct record.

Colin Cameron/Lorna Henderson. Carried

Matters Arising: There were no Matters Arising.

Convener's Report: [copy attached]

The Report was available on the Branch website, and was displayed on the screen.

Convener Ian Barbour commented on the various ways Covid had impacted on the way the year unfolded.

Membership had remained steady at around the 200 mark.

Our computers at the Alison Proctor Family History Centre in the Paraparaumu Library had been successfully upgraded, and for this we thank KCDC for their support, and Ian Brooking for his technical expertise in carrying out the upgrade.

Our meeting rooms at the Kapiti Community Centre were closed due to health and safety issues, which resulted in us relocating our regular Evening venue to the Coast Community Church facilities, Hinemoa Street, Paraparaumu.

In reviewing our regular activities such as Evening and Day Group meetings, Special Interest Groups, APFHC and learning days, the Convener thanked our guest speakers over the year, and those members who gave so generously of their time and knowledge to make these events the success they are.

A vote of thanks was also extended to the Committee and *ex-officio* members for their input into the smooth running of our organisation over the year.

It was moved that the Convener's Report be accepted.

Ian Barbour/Ian Brooking Carried.

Financial Report: [copy attached]

The Report was available on the Branch website, and was displayed on the screen.

Treasurer John Miller outlined both the positive and negative ways Covid had effected the various areas of the Annual Accounts, most notable being the reduced Income resulting from being required to hold fewer events.

We were still able to achieve a Net Surplus for the year, and maintain a healthy financial position.

It was moved that the Financial Report be accepted.

John Miller/Sheila Jolley *Carried*

Appointment of Reviewer:

Our rules do not require our Financial Report to be audited, but do require it to be Reviewed by a suitably qualified Reviewer.

In moving that Mike Jensen be re-appointed as our Reviewer, John Miller extended a vote of thanks on behalf of the Branch for the role Mr. Jensen had carried out, noting that he is a qualified financial examiner.

John Miller/Lorna Henderson *Carried*

Annual Subscription:

It was moved that the annual subscription remain at \$25 for the 2022/23 financial year.

John Miller/Ian Brooking *Carried*

Election of Officers and Committee for 2021/2022:

Nominations were accepted for the following positions, for which NZSG membership is required:

Convener – Ian Barbour (NZSG # 27238)

Secretary – Colin Cameron (NZSG # 27514)

Treasurer – John Miller (NZSG # 12613)

Completed Committee Member Nomination Forms had been received for Ian Brooking (NZSG 12458), Beverly Chappell (NZSG 13663), Lorna Henderson (NZSG 12832), and Denice McCarten (NZSG 1305).

It was moved that the nominations be accepted. **Deb Shuker/Gerard Denton *Carried***

The nominees were accepted with acclamation.

The Convener reminded the meeting that the Committee has the authority to co-opt if required.

General Business:

There being no General Business the Convener declared the Meeting closed at 8pm.