



## Kapiti Branch

**March 2006**

**Conveners Comment:-**

It is timely to remind members of our research facilities located at the Paraparaumu Public Library, their access and use. Over the past 2 years we have spent in the order of \$12,000 on new and upgraded resources and we have a comprehensive collection of books, microfiche and CDs, available for your use. Fiche readers and PCs (plus a printer) are included in this facility. Our arrangement with the KCDC and the Library allows us to house our collection in the Local History Room on the Mezzanine floor. Branch resources are available to members during Library opening hours - weekday opening hours are 9.30am-5pm with a late night to 7.45pm Thurs; Sat until 3.45pm - so you can research every day except Sunday! Access is by presenting your KCDC Library Card and current Branch Membership card to the Information Desk where you sign for a key to our cupboard (and return when finished). Here you will find the fiche and CD collection and some book holdings. Additional book and magazine items are displayed on the open shelves. Books not marked "Reference Only" can be borrowed the same way as a public library book at the Issues Counter on the ground floor. Borrowing rules are the same as for a public book. We also have a few educational videos which may be borrowed. Microfiche and CDs may not be borrowed. All items are security tagged. A catalogue of all items held in the collection will be found on our website. A microfilm reader and printer, which belong to the library, are also located in this area. Films can be borrowed from the KCDC collection or on interloan.

In addition to this self-help system, a member volunteer is on duty every Wednesday morning 10am to 12 noon to help those who would like guidance on use of the facilities. This will be extended during the winter months to include the first Saturday of June, July and August, same times. In addition we are trialing weekday afternoon sessions on the first Wednesday of March (30 turned up to this first session), June and October.

There are two other research help systems. Kapiti GenForum is a request service in which you document the help you require on forms available at monthly meetings or off the website. These are for particularly difficult stumbling blocks and our Research Officer will try and assist. Members can also voluntarily have their family/country research interests and skills listed on our website, so that other members can make contact and share experience. About 70 listings have been so lodged thus far, and don't forget our Help Desk Officer is available at every

monthly meeting.

Our first research day of the year is coming up on Sat April 1st. The Irish Research Day will have a wealth of material available for your use and folk on hand to help. We'll be sending out full details shortly.

**Clive Palmer**

### **COMPSIG:- Computer SIG**

Computer Corner.

Email loss causes majority of business loss, to overcome the common problem the backup of Outlook Express mails can be taken regularly and this article is aimed at explaining how you can backup your Outlook Express mails (Since, Outlook Express lacks a backup option). The first problem is to find the files containing the emails. Outlook Express stores emails in .dbx files and it stores and maintains different dbx files depending upon the email folders created in Outlook Express. In Windows 98, you can probably locate your emails somewhere in the Windows directory. In Windows 2000 and XP, emails are usually stored somewhere in the user data or application data folder. The common reasons for email loss are virus attack, software malfunction, power failures, human error and hard drive failure. One can easily save and backup the emails, attachments, address book and other important data from within the email client to a CDRW or DVD; otherwise in case of a computer problem the user will find himself in the impossibility to get them back, and this can be a really unwanted situation especially for web community or people who rely on their emails. Unfortunately the common practice among us is that we actually start to do backup copies only after we lose data.

The simple way to find out and locate the actual path where your emails are stored is as follows

1. Start Outlook Express
2. Go to the Tools menu,
3. Open the Options dialog box.
4. In the Options dialog box, Select the Maintenance page
5. Click the Store Folder button.

Here you can find the path to the folder containing your emails. To open the folder, copy the path and paste in the address field of the Windows File Manager. You should see a number of .dbx files (depending upon the number of folders created) and possibly some other files, too. After locating the email folder, you can simply select all the files, copy them and paste it to a new location or you can take the backup on another hard disk, a CDRW, a DVD or a network drive.

How to backup Address Book

1. Select Tools >> Address Book... from the menu in Outlook Express.
2. Choose File >> Export >> Other Address Book... from the address book's menu.
3. Select Text File (Comma Separated Values) as the export format.
4. Click Export
5. Select the location you want to export your address book to using the browse... button.
6. Give your backup copy a meaningful name

7. Click Next.
8. Select the fields you want to include in your backup. 9. Select Finish.
10. Click OK to finish.

If you have not backed up you emails so, take a backup now.

**Sue Greene**

### **Notices:-**

#### **New Members**

Welcome to new members: Barry & Joan BROOKS, Pam SAUNDERS, Sandra WHITE, Jim FITZMAURICE Jenny WILSON, Margaret FULTON, Helen LAGAN, Diane SUTHERLAND, Merrin CROOKS-SIMPSON, and Peggy SIMMONS, all of whom have joined us in the last month

#### **Supper Helpers**

We are continuing in 2006 with the practice of looking for volunteers (by initial of surname) on the night to assist with supper at our Monthly Meetings at the Kapiti Community Centre. In particular this calls for assistance with the serving, and with the tidying up afterwards.

March: A - B. April: C - F. May: G - J

Please make yourself known to Meryl, who is the Supper Organiser. Thanks.

#### **NZSG ANNUAL CONFERENCE AND AGM**

Friday 2nd to Monday 5th JUNE 2006

Sacred Heart Girls College Hamilton East

NZSG Hamilton Branch will be hosting an Exhibition of Family Histories at Conference 2006. We invite Members of all NZSG Branches, Interest Groups and those attending conference to submit for display, an aspect of their family history.

There are four categories:-

" Stitched (Embroidery, Quilting, Cross-Stitch, Weaving)

" Hand-drawn (Charts, Trees, Calligraphy)

" Computer-generated (Books, Charts, Photographs)

" Mixed Media (Models, Metal Items, Paintings)

A brief written explanation of the genealogical and historical significance should accompany each exhibit - for the benefit of genealogists viewing the exhibition.

If you are interested in submitting an exhibit please contact: Elizabeth Heaphy.

weheaphy@@amcom.co.nz An Application Form and the Conditions of Entry will be forwarded to you. For further Conference 2006 details check NZSG Web page [www.genealogy.org.nz](http://www.genealogy.org.nz)

#### **KBNZSG Meeting Dates & Times**

Kapiti Branch:- 7.30pm, 4th Tuesday, Jan-Nov at Kapiti Community Centre 15 Ngahina Street (near Paraparaumu Library)

Computer SIG:- 7.30pm, 2nd Monday, Feb-Dec in the Paraparaumu Public Library (meeting room, downstairs)

### **Kapiti Legacy Users SIG:**

The next meeting will be on Saturday April, 29th

Searching and Tagging

To be held at the Masonic Hall, in Tararua Street Paraparaumu. (off Hinemoa St).

Doors open at 1pm meeting starts at 2pm. Entry charge has been kept to a minimum and will include hall hire, tea and coffee and any presenter's costs. For further details: contact Gerald Twiss: gero@ihug.co.nz or phone 021 151 6714.

The Kapiti group is an "informal" one. Anyone with an interest in the Legacy programme can attend the meetings. The full years programme is on the web site.

### **Reports:-**

#### **Library Report**

Two new books have been added to our library, they are "Tracing Missing Persons" by Colin D. Rogers which introduces agencies, methods and sources in England and Wales, and Stuart A. Raymond's "Monumental Inscriptions on the Web". These have now been processed, and are on the shelves. Have you thought of recording your family history? Kay Carter has donated "Talking History - A Short Guide to Oral History" by Megan Hutching. This still has to be put through the system before it will appear on the shelves.

Are you a member of the New Zealand Society of Genealogists? They have vast resources at the Family History Centre, Panmure. Too far to go? Well they do have their catalogue on the internet; [www.genealogy.org.nz](http://www.genealogy.org.nz) and can post many of their resources across the country to NZSG members

Also they do venture south of the Bombay Hills on occasion, bringing a some of their resources with them. For example, the Kilbirnie Expo, and the computer group that came to Feilding

Now is the time to look at our collection and start filling in the gaps. For this I need to know your various areas of interest. We don't have much on European roots, so which countries should I concentrate on? Have you any ideas of what books would be useful? Or will you leave it for me to investigate? I look forward to hearing from you, either by email or at one of our meetings.

For some time there have been requests to extend our library help service to some Saturday mornings, and this is to be trialed for 3 months on June 3rd, July 1st and August 5th. Some of our volunteers are willing to take this on short term, but if it becomes a regular event, I would appreciate further help from members. If you have time to spare for 2 hours, either on a Wednesday or a Saturday morning, please say so. The hours are 10 - 12 noon. This gives you a chance to do some of your own research when business is slack.

**Alison Procter**

## **Special Interest Groups (SIGs)**

Kapiti Branch is one of the larger Branches in the country, and has the potential to carry within it one or more SIGs. Of course we already have one, COMPSIG, for the computer-oriented people, but with some 200 members on our rolls there is clearly room for more - provided always that some-one is prepared to step forward and take on the responsibility of being the SIG Organiser(s). There are several possible "Special Interests", but Australian, Scottish, and Irish, are the ones that most readily spring to mind, and are the ones most likely to attract support. So how might it all work?

First, one or more Branch Members would indicate a readiness to organise a particular SIG. SIGs would be informal, would have no Annual General Meetings and no Subscriptions, meetings would be how-and-when required, and the venue would probably circulate amongst the SIG people sharing the common interest. Their periodic meetings would be for the purpose of sharing their specialised resources, and for discussing Special Interest problems and their solutions. The Organiser(s) need not be on the Branch Committee, need not be Appointed Officers, and need not be members of NZSG. There need be no regular Reports submitted to the Branch Committee, although it would be desirable that there be at least one Report each year - shortly before the Branch AGM every October. Newsletter space would be available (within reasonable limits), without charge, each month, and the Organiser would have the opportunity to make brief "announcements" at the regular Branch Monthly Meetings. SIGs would stand or fall on their own motivation and leadership, so that if and when they "ran out of steam" they would simply cease to exist.

For an SIG to be born and to flourish, the determinant is that there has to be at least one person who is prepared to organise things, irrespective of the number of people who might be willing to be organised. Thus, for example, if only 5 people want to join the XXXSIG and somebody \*is\* willing to organise it, whilst 20 people want to join the YYYSIG but nobody is willing to organise it, then the XXXSIG will be a starter whilst the YYYSIG won't.

So, the first call is for any Branch Member who is willing to organise an SIG, to let either the Convener (Clive Palmer 2937631) or the Secretary (Derek Griffis 2931092) know, and to indicate their Special Interest. Once that is known, the Branch Membership at large can then be invited to make direct contact with them.

### **ANCESTRY.COM**

As mentioned in the January Newsletter (page 4, bottom of first column), free access to ancestry.com is available via the screens (15?) in National Library Wellington. Some may be hesitant to use these, and be unfamiliar with their operation, but staff is on hand to set you up and get you pointed in the right direction. Basic steps:

1. You may first be confronted with the National Library "Kia Ora, Welcome"

screen.

2. Select "E-Resources" and click on "Databases".
  3. Click on whatever takes your fancy, but "UK Census Collection" can be very rewarding.
  4. Click on the "Census Year" down arrow, and select the required Year. It is better to work on each Year separately.
  5. When you find a promising item, click on "View Original Image" to sight the entry in its entirety.
  6. To print any relevant census image, hit the printer icon for a print-out (maximum of 10 free, then 20 cents each).
- NB If you want to check out something, go back to (2), click on "Internet Search", and click on "Google".

To prosper, you need to work on various search formulae and patterns, and to practice at them, with a lot of trial and error. The advantage of using ancestry.com at the National Library is that there is also a wide range of other research resources close at hand and, for example, only a few paces away are the England & Wales Births, Deaths and Marriages Indexes (they run 1837-2002) enabling you to verify spellings and perhaps the places that you are searching in the censuses. Time spent in National Library is time invested.

Closer to home, is Porirua Library, which only recently has had ancestry.com access set up on its screens (four?). Screen print-outs are 20 cents each. These screens are in the Main Area, and access to them is free, but should you wish to also avail yourself of the resources in the Genealogy Section, then for non-Porirua ratepayers there is a charge of \$3 for the day. As would be expected the other resources, although very good, are not nearly as extensive as those down in National Library. If using ancestry.com is your main aim, then there are many advantages in using Porirua rather than National Library - it is a lot nearer to Kapiti, and is only a short walk/bus trip from the station, whilst for car drivers there is easy free parking immediately nearby. Last but not least, Porirua Library is open on Sundays (noon to 4pm).

Whilst speaking of ancestry.com, it is worth mentioning that for the moment at least, there is direct free on-line access (thanks to George Watson for this snippet) to facsimiles of the England & Wales Births, Marriages and Deaths registrations indexes (that is, images of the "St Catherine's" Indexes) 1837-1983. Go to:

<http://www.ancestry.com/search/rectype/vital/freebmd/bmd.aspx>

I did find the system quite slow to respond, so general searching could be quite time-consuming. However the problem may simply be that I am using an older and slower system. There seems to be a feeling that this facility might not be around for long, for free, so use it before you lose it!!!

Derek Griffis

**[A useless bit of information]**

## **FRED IS DEAD**

Like so many genealogists, when given the opportunity, I can never resist taking a stroll round a cemetery to see if I can spot anything of interest. This was especially so during my visit to Denmark last year, because you never know when you may come upon Commonwealth War Graves, or the occasional ex-pat. During several such exercises my attention was taken by the unexpectedly large number of grave-stones prominently displaying the word "Fred" at or near the top. Strange, I thought, that people should be using such an informal name on a person's final resting place and also, on closer inspection, even stranger that none of the deceased persons had christian names that normally would be so abbreviated.

On subsequent enquiry I was to learn that "Fred" is Danish for "Peace".

### **[www.documentsonline.pro.gov.uk](http://www.documentsonline.pro.gov.uk)**

WW1 Campaign Medals is the most complete roll of those who fought overseas. For free you see rank, regiment and corps. It costs £3.50 to get the actual document online.

Documentsonline also has WW2 Seamen's medals, PCC Wills to 1858, and Victorian Prisoners which also give info before you decide to buy.

"The name of the Father" Eve McLaughlin Ancestors magazine April 2004  
Extracts "Sometimes circumstances ruled out marriage as an option. If there was no cottage available, it was not possible for the woman to move into his quarters, for example in the farm loft among the other labourers, so the couple waited till the next baby was due. It was rash for a local woman to marry a man with no settlement in the parish, since they might both be removed to his parish. Unmarried the woman kept her own rights and was not sent away from her mother just when she needed her."

" Parish register entries beside father's name:-baptised John Smith son of Mary Jones and John Smith allows for expected marriage of parents

" Reputed:-everyone knows this

" Imputed:-she says him, he says no, Vicar unsure

Supplied by Deborah Shuker