



Kapiti Branch, New Zealand Society of Genealogists

P.O Box 703, Paraparaumu kapiti@genealogy.org.nz
www.rootsweb.com/~nzlsgkb/

August 2006 Newsletter

Next Meetings:-

Kapiti Branch:- Tuesday 22nd August 7.30pm.
What's happening in the Registrar General's Office.- Alison Ainsworth & Eileen Kennedy, Department of Internal Affairs.
Computer SIG:- Monday 11th September 7.30pm. GEDCOM files.- Sue Greene

CONVENERS COMMENT:-

Helping you with your family history is the principal reason for the Branch's existence. Direct interaction with members to achieve this is in several forms. Our Help Desk and research assistance personnel are on hand for one to one discussion at monthly Branch meetings from 7pm - 7.30pm and during supper around 9pm. So bring along your queries and problems and make a beeline for these folk even if the place is a bit of a shambles being set up or tidied up. I am also on hand so nail me if you are lost! Another opportunity is at the start of proceedings when I ask for any queries that we can help with. So take your pick of which of these options suits you. If we can't answer the problem on the spot we can advise on other steps you could take.

The phone numbers and e-mail address of Committee members, Help Desk and Research Officer are listed in this Newsletter - don't hesitate to call or message them with queries. The really difficult ones can be submitted on our KapitiGenForum Form available at Monthly Meetings and on our website. Our research facilities are open to members 7 days a week on the Mezzanine floor Paraparaumu Public Library during Library opening hours. Every Wednesday at 10am-12noon in our research area at the Paraparaumu Public Library we have a volunteer on hand to help with queries and explain how to use the resources. We hold dedicated research and training sessions throughout the year, such as our Scottish Day on Sept 30, and others which will be advertised in October. We are already planning a

beginners and intermediates Starter Course in early 2007.

Our next Branch Meeting Tues Aug 22 is a key session with two representatives from the Registrar-General of Birth, Deaths and Marriages Office in Wellington, bringing us up to date with developments there. BMD records are critical to our research and access to them in the future is under debate and might lead to tighter controls to counter security threats. From all accounts the address from these reps to other Branches has provided lively debate, so this is your opportunity to update on access to these records

Clive Palmer

Stop Press Major Grants

We have been successful again with the approval of 2 substantial gaming trust grants. **The first grant of \$7634 from Pub Charity Trust** is for purchasing NZ Electoral Rolls fiche: 1919, 1922, 1925, 1928, 1931, 1935, 1938, 1943, 1946, 1949, 1951 (Supplementary), 1954, 1957, 1960, 1963, 1966, 1967 (Supplementary), 1969. Total fiche = 2479. These will effectively fill the gap between the last of our existing fiche holdings (1914) and the first of our paper holdings (1972). These are all the Election Years in that gap, with the exception of 1941 - which is not available. These will be of immense value to members working on tracing the movements of people within New Zealand right up to the present. They should be available in our research facility shortly.

The second grant of \$1805 from Unison Trust is for a public address system which we hope will help those who are having difficulty hearing at our Meetings.

In the past two years we have been granted a total of \$16569 from these Trusts and are very grateful to them for supporting our objectives.

COMPSIG:- Computer SIG

Email -:

I often get phone calls from members asking to help with their email programme. The one thing I find when visiting to help out is how many emails are stored in the inbox.

The Inbox is there for one thing to receive your incoming email. It should not be used to keep email in. One member had over 100 emails stored in it.

If you have emails you wish to keep once you have read them and you wish to keep them they should be moved out of the Inbox and into a storage folder. For instance emails I receive from people regarding names I am researching and I want to keep a copy of that email rather than a hard copy I create a folder associated with that name.

How to create a folder in Outlook Express is very easy. To add a folder, on the **File** menu, point to **Folder**, and then click **New**. In the **Folder name** text box, give the folder a name, and then select the location for the new folder. To delete a folder, click the folder in the Folders list. On the **File** menu, point to **Folder**, and click **Delete**. To switch to another folder, click the folder in the Folders list.

Note. You cannot delete or rename the Inbox, Outbox, Sent Items, Deleted Items, or Drafts folders.

Another question often asked is how do you backup your email addresses and Favorites.

For your address book go to File, click Export then Address book. A menu box opens click Text File the next menu box asks you where you want to save the export to.

This will depend on what you want the Exported addressbookforifit'sjustforsavingincaseyoulose your address book save it to my documents ready to put it onto a disk.

If you should lose your address book you can then use the Import to restore your addresses.

To save your Favorites is similar.

To import bookmarks or favorites, on the **File** menu, click **Import and Export**.

To export favorites to bookmarks or favorites on the same or another computer, on the **File** menu, click **Import and Export**.

Exported favorites are saved as regular HTML files, so either Internet Explorer or Netscape Navigator can import them. You can export a selected folder in your Favorites list, or all of your favorites.

The exported favorites file is fairly small, so if you want to share the favorite items with other people, you can copy it to a floppy disk or folder on a network, or attach it to an e-mail message.

One of those annoying things.

Do you send emails with wallpaper backgrounds with all those annoying pretty pictures or animations? Have you thought about those people who are still using dial up? These frustrating animations and picture for those on dial up can take ages for them to download.

They are fine for family and close friends but for everydayemailpleasedon'tusetheem.PersonalyIfind them annoying. Plain text is the main format you should be using

Sue Greene

Tracing your Scottish Ancestors", with the Kapiti Branch Saturday 30 September, 2006, 9:30 am to 4:00 pm

Morning presentations by Margaret Pool (Librarian NZSG Scottish Special Interest Group) and an afternoon of hands-on/Q&A researching activity, with something for everybody
Kapiti Community Centre, 15 Ngahina Street, Paraparamu. \$20 for the day. Numbers limited so pre-registration necessary, and processing will be on a first-come first-served basis. All welcome

Enquiries: Derek Griffis 293-1092

kapiti@genealogy.org.nz

Registrations: Rex Roberts 9056570

rxroberts@paradise.net.nz

Early Subscription Renewals (2006/07)

Current Branch Membership numbers are approaching double those of only two years ago, and we are anxious to spread out the now substantial workload of processing all the annual renewals. Although the current Membership Year does not expire until 30th September, we would very much welcome receiving early renewal payments from those of our members who are willing to send in their remittances in advance of that expiry date.

The Committee will be recommending to the Branch Annual General Meeting in October that there be "No Change" to the current Subscription Fees (Single \$16, Double \$27), so those are renewal amounts required – please make cheques payable to "Kapiti Genealogy" and post to: Rex Roberts, Kapiti Branch Treasurer, 117 Weggery Drive, Waikanae. Your indulgence and co-operation would be greatly appreciated.

The following is a little table of shortcuts for various most-used non-keyboard characters which can be used with Word or most word processors etc. I thought you all may like a copy of these if you do not already have it.

To show the symbol on your project:- Hold down the ALT key and enter the shown number from the numeric key pad.

Useful Symbols	248 °	167 °	155 ¢	156 £	20 ¶	21 §
	015 3™	016 9©	017 4®	013 4†	249 ·	250 ·
Main Symbols	246 ÷	021 5×	024 1ñ	159 f	174 «	175 »
	171 ½	172 ¼	190 ↓	253 ²	0179 ³	166 ª
	225 ß	018 1µ	024 8ø	021 6Ø	018 5¹	124
Miscellaneous Symbols	013 7‰	013 3...	15 ☼	019 1¿	0135 ‡	015 1—
	241 ±	205 =				

Bob Lindsay

Notices:-

“AncestryCom” Available @@ Otaki Library

Otaki Library has taken out a subscription to Ancestry.Com. Members will be able to visit the Otaki library and use the Library computer to access Ancestry Com. I think they charge around \$2.00 per half hour. Never having used it you will need to check out the cost.

This really is wonderful news for members who have a lot of England & Wales and American research.

This is a bonus for us but remember use it or lose it. If it doesn't get used next time the subscription is due if the site does not get used we will lose it. I will let you know as soon as it's up and running. Regards
Sue Greene

Wellington Maritime Genealogy Group

We are seeking expressions of interest in forming a core group/network for people in greater Wellington with particular interest in the maritime side of genealogy and the genealogical side of maritime history and records relevant to both. The starting point would be genealogy but there is also plenty of scope for ship interests in the overlap area. We envisage meetings and workshops about maritime records and sharing

resources and experience. However, the form and focus would be tailored to the initial expressions of interest so the possible scope and approach are quite open. For further information contact Jeremy Lowe j_lowe@@ihug.co.nz phone (04) 972-4024 or Elizabeth Fisher fishpi10@@yahoo.com phone (04) 478-1443

NZ Cemeteries

<http://homepages.paradise.net.nz/mlynn/>

<http://www.wellington.govt.nz/services/cemeteries/index.html>

<http://www.ccc.govt.nz/parks/cemeteries/>

<http://librarydata.christchurch.org.nz/Cemeteries/>

http://www.cityofdunedin.com/public/registers?Burl_form

<http://www.aucklandcity.govt.nz/dbtw-wpd/cemeteries/cemetery.htm/>

<http://www.purewa.co.nz/search.asp>

A tip for when you're trying to locate cemeteries that aren't covered in resources you already know about - find the local council's web site and see what that says about cemeteries. Local Government Online is at <http://www.localgovt.co.nz/> and has a handy locator on its home page for the city, district and regional councils in NZ. Details given include each council's web site, so you can click on that link then search the web site for mention of "cemetery" or "cemeteries" if it isn't obvious on their home page

New Members

Welcome to new member Mr T.R.Grant who has joined us recently.

Beginner's Help-Line

Valerie Freeman usually runs our "HelpDesk" at Monthly Meetings but, for the time being, is unable to attend. New Members in particular are reminded that basic advice and guidance on Family History research may still be obtained from Valerie by ringing her at home (298-7396) at any time – within reason!

Supper Helpers

We are continuing with the practice of calling for volunteers (by initial of surname) on the night to assist with supper at our Monthly Meetings at the Kapiti Community Centre. In particular this calls for assistance with serving and with tidying up afterwards. August S to Z

Please make yourself known to Meryl, the Supper Organiser

Family Tree Charts

There will be a full range of Charts available for sale at this month's Meeting. Each chart is 50 cents more than the asking price on the NZSG web-site to enable us to recoup the p&p costs: 7-generation (\$3.00), 8-generation (\$3.50), 9-generation wheel (\$3.50), 12-generation (\$4.00)

Hewlett Packard Cartridges

We have been donated one new (red, blue, yellow), one virtually new (black), and one half-used (red, blue, yellow), Hewlett Packard ink cartridges. I have priced these, and assess them to be worth \$61, \$50, and \$30, respectively. Much too good to be thrown in with the used-cartridges fund-raising exercise, where we might get \$10 for the lot if we are lucky. Any realistic offers would be considered, with a money-back guarantee if they don't work out. I would suggest perhaps \$25, \$20, and \$10 respectively, or \$50 the lot. Please see me (Derek Griffis) if interested

Meeting Dates and Times

KBNZSG

Kapiti Branch:- 7.30pm, 4th Tuesday, Jan-Nov at Kapiti Community Centre 15 Ngahina Street (near Paraparaumu Library)

Computer SIG:- 7.30pm, 2nd Monday, Feb-Dec in the Paraparaumu Public Library (downstairs)

Kapiti Legacy Users SIG:

The next meeting will be on Saturday 26th August at the Masonic Hall, in Tararua St, Paraparaumu. (off Hinemoa St). Doors open 1pm, meeting starts at 2pm. Entry charge kept to a minimum and will cover halhire, tea and coffee and any presenter's costs. For further details: contact Gerald Twiss: gero@ihug.co.nz or phone 021 151 6714. The Kapiti group is an "informal" one. Anyone with an interest in the Legacy programme can attend. The full years programme is on the [web site](#).

Open Office 2.0 Is Here

Open Office is the alternative to Microsoft Office for the discerning genealogist. Open Office. 2.0 is also the productivity suite that individuals, governments, and corporations around the world have been expecting for the last two years. Easy to use and fluidly interoperable with every major office suite, Open Office 2.0 realises the potential of open source.

With new features, advanced XML capabilities and native support for the OASIS Standard Open Document format, Open Office 2.0 gives users

around the globe the tools to be engaged and productive members of their society.

What is Open Office?

Open Office is an Open Source, community-developed, multi-platform office productivity suite. It includes the key desktop applications, such as a word processor, spreadsheet, presentation manager, and drawing program, with a user interface and feature set similar to other office suites. Sophisticated and flexible, Open Office also works transparently with a variety of file formats, including Microsoft Office. Localizations of Open Office are available in 27 languages with more being constantly added by the community. Open Office runs stably and natively on Solaris, Linux (including PPC Linux), and Windows. Additional ports, such as for FreeBSD, IRIX, and Mac OS X, are in various stages of completion.

Written in C++ and with documented APIs licensed under the LGPL and SISSL Open Source licenses, Open Office allows any knowledgeable developer to benefit from the source. And, because the file format for Open Office is XML, interoperability is easy, making future development and adoption more certain.

COMMITTEE 2005/2006

Convener:- Clive Palmer [c-mpalmer@xtra.co.nz](mailto:mpalmer@xtra.co.nz)

Phone 293-7631

Secretary / Branch Research Officer:- Derek Griffis griffisnz@ihug.co.nz Phone 293-1092

Treasurer & Membership:- Rex Roberts Phone 9056570

rxroberts@paradise.net.nz

Editor & Webmaster:- Barry Thomson thobar@clear.net.nz

Programmes / Activities:- Judy Olsen: lindsay@electracontracting.co.nz

Computer SIG:- Sue Greene sueg97@xtra.co.nz Phone: (06)364-8196

Publicity and Marketing:- Trish Mackay mackay.nth@xtra.co.nz

Librarian:- Alison Procter aprocter@paradise.net.nz

Hostess & Round Robins: Meryl Opie opiemb@xtra.co.nz

APPOINTED OFF COMMITTEE

Help Desk:- Valerie Freeman Phone: 298-7396

Library & Research Support:- Ray & Valerie Davison v.r.davison@paradise.net.nz

Meeting Registrar: Dave Muirhead: jenda@paradise.net.nz

Computer Support:- Brian Mountjoy keithbm@paradise.net.nz Phone: 9022432

Programme Support:- Bill & Kay Carter kaybill@xtra.co.nz

